Juvenile Justice and Delinquency Prevention Commission
San Mateo County, California

Adult Facility Inspection Report

Facility Name: San Mateo Police Dept
Address: 200 Franklin Parkway, San Mateo
Contact Person: Betsy Sievert
Phone Number: (650) 522-7628
Commission Inspection Team: Al Serrato, Irv Rollins
Presiding Juvenile Court Judge: Susan Etezadi

Date of Inspection: 08/22/2013
Date of Last Inspection: 09/27/2011

Observations, Concerns, and Recommendations

Detention Log of Minors: ☑ Yes ☐ No
Are detention logs periodically forwarded to the California Division of Juvenile Justice? ☐ Yes ☑ No
Comments: on a monthly basis

Fire Inspection Report: ☑ Yes ☐ No Date: 05/21/2013
Any recommendations/concerns from last inspection? ☐ Yes ☑ No
Have these been implemented?:

Health Department Report: ☑ Yes ☐ No Date: 12/05/2012
Any recommendations/concerns from last inspection? ☐ Yes ☑ No
Have these been implemented?:

Form Updated: 12/29/2011
General Information

Number of minors held in detention during inspective review period:

Secured 1  Non-Secured 132

Are minors given an orientation prior to being detained?:  Yes  No  Comments: ____________

How often are minors in custody supervised?: Usually continuously but every 30 minutes is the minimum.

Is there constant auditory access to staff at all times?:  Yes  No  Comments: ____________

Is there any contact with adult inmates?:  Yes  No  Comments: ____________

Is the juvenile interview room located near the adult lock up.

Are males and females kept in the same room/area?:  Yes  No  Comments: ____________

Males and females are kept in separate areas if arrested together.

Are drinks (water) and snacks available, if requested?:  Yes  No  Comments: ____________

Is there access to toilets and washing facilities?:  Yes  No  Comments: ____________

Are there provisions available for clothing, blankets, etc.?  Yes  No  Comments: ____________

Blankets and jail-type clothing are available.
List the names, dates, intake and release times, and circumstances for all minors held for longer than six hours. (Attach any additional documents if necessary.): ____________________________

There were no inmates held longer than six hours.

______________________________________________________________

Secured Detention

Are minors in secured detention informed of the following?:

- The purpose/reason for being placed in secured detention: √Yes □ No
- The length of time the secure detention is expected to last: √Yes □ No
- Informed of the six-hour limit of being held in secured detention: √Yes □ No

What is the purpose/reasons a minor would be placed in secured detention?: SMPD does not use secure detention except in unusual circumstances for juveniles over 14 where safety concerns exist. Juveniles are transported to Hillcrest.

Have any minors been held in secured detention for more than six hours?: □ Yes √ No

What is the proximity of the secured detention area to adult inmates?: Different part/floor of the building

If cuffing rail is used:

Who approves the use of a cuffing rail? (e.g. Watch Commander): N/A

How constant is the supervision of the minor(s)?: ____________________________

What time limit is used when using cuffing rails? (30min. limit): ____________________________

Does the detention log note the use of cuffing rails?: □ Yes □ No
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Comments

General comments or concerns that should be noted that haven't already been addressed?:

1) There were two instances of inadvertent secure custody when juveniles were briefly kept in an interview room which locked automatically upon being closed. This has been remedied as the rooms are no longer to be used for juvenile interviews. 2) One log entry (name) was whited-out and written over, but this is no longer an issue. Logs are now computerized and any changes must be made by an administrator and logged.

Signature of Commissioner(s) preparing this report:
/s/ Al Serrato Date: 08/22/2013
/s/ Irv Rollins Date: 08/22/2013