Observations, Concerns, and Recommendations

Detention Log of Minors: ☒ Yes ☐ No

Are detention logs periodically forwarded to the California Division of Juvenile Justice? ☒ Yes ☐ No

Comments:

The logs had some clerical errors that could effect data collection.

Fire Inspection Report: ☒ Yes ☐ No Date: January 13, 2014

Any recommendations/concerns from last inspection? Have these been implemented?: No concerns

Health Department Report: ☒ Yes ☐ No Date: December 10, 2013

Any recommendations/concerns from last inspection? Have these been implemented?: No concerns
San Mateo County Juvenile Justice and Delinquency Prevention Commission
Adult Facility Inspection Report

General Information

Number of minors held in detention during inspective review period:

- Secured 3*
- Non-Secured 22

* The state records indicate four youth were held in Secured detention during 2013, but Detective Cooley said “an arresting officer initially entered a juvenile detention on the secure log (July 2013), when it was actually a non-secure detention. I have since spoken with him and clarified the clerical error.”

Are minors given an orientation prior to being detained?: ☑ Yes ☐ No Comments: This orientation is given at the time of detention, not prior to.

How often are minors in custody supervised?: If in secure detention, they are checked in on personally every 30 minutes. If in non-secure detention, the supervision is constant.

Is there constant auditory access to staff at all times?: ☑ Yes ☐ No Comments: If the youth is in secure detention, the system is similar to an intercom system, not a baby monitoring system. Youth would have to let officer know he/she had a question or needed help. A youth in unsecured detention is under constant surveillance. If officers think a youth might harm him/herself, the youth would be in unsecured detention and under constant watch.

Is there any contact with adult inmates?: ☐ Yes ☑ No Comments: 

Are males and females kept in the same room/area?: ☐ Yes ☑ No Comments: 

Are drinks (water) and snacks available, if requested?: ☑ Yes ☐ No Comments: Water is available at all time.

Is there access to toilets and washing facilities?: ☑ Yes ☐ No Comments: 

Are there provisions available for clothing, blankets, etc.?: ☑ Yes ☐ No Comments: At the last JJDPAC inspection, it was noted that there were only Tyvek suits. Now they have a set of sweatsuits and blankets available.

List the names, dates, intake and release times, and circumstances for all minors held for longer than six hours. (Attach any additional documents if necessary.): none
Secured Detention

Are minors in secured detention informed of the following?:

The purpose/reason for being placed in secured detention: ☒ Yes ☐ No

The length of time the secure detention is expected to last: ☒ Yes ☐ No

Informed of the six-hour limit of being held in secured detention: ☐ Yes ☒ No

Comments: Officers check off the information they provide to youth and not all of the forms related to secured detention showed this check off about six-hour limit. Detective Cooley believes that is just a clerical error and that officers do tell youth about this regulation per their procedures. No youth were in custody for more than six hours.

What is the purpose/reasons a minor would be placed in secured detention?: Safety risk to self or others or accused of a serious criminal offense.

Have any minors been held in secured detention for more than six hours?:

☐ Yes ☒ No

What is the proximity of the secured detention area to adult inmates? They are separated by a wall.

If cuffing rail is used:

Who approves the use of a cuffing rail? (e.g. Watch Commander): n/a

How constant is the supervision of the minor(s)?:

What time limit is used when using cuffing rails? (30min. limit):

Does the detention log note the use of cuffing rails?: ☐ Yes ☐ No

Comments:

General comments or concerns that should be noted that haven’t already been addressed?:

__________________________
Please provide a summary of the inspection including any recommended changes and positive highlights to be included in the letter to the Board of Supervisors and the Facility:

Sergeant Kaufman and Detective Cooley were very cooperative and compliant to our requests for a time to meet and materials to be submitted to us in advance. The station was in excellent repair and very clean. They only have about three juvenile detainees per month and their logs indicate a conscientious effort to transfer those youth as quickly and appropriately as possible. The only thing we recommend is more attention to training officers in the importance of correctly completing paperwork. There were instances of the officers using the incorrect forms (e.g., secure detention vs. insecure detention forms) that meant that Detective Cooley had to make corrections. There were also a few places where the officers neglected to check off every box. While these are certainly minor issues, they are important and attention should be directed toward rigorous training and emphasis on the important of accuracy.

Signature of Commissioner(s) preparing this report:

/s/Margot Rawlins Date: 8/25/14

______________________________ Date: ______________