Juvenile Justice and Delinquency Prevention Commission
San Mateo County, California

Juvenile Hall and Camp Inspection Report

Please respond to sections that apply to the facility you are inspecting.
Type or print clearly.

<table>
<thead>
<tr>
<th>Facility Name:</th>
<th>Camp Kemp</th>
<th>Date of this Inspection:</th>
<th>9-10-2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>400 Paul Scannell Drive, San Mateo CA 94402</td>
<td>Date of Last Inspection:</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Rod Moore, John Fry</td>
<td>Facility Capacity:</td>
<td>30</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>(650) 312-8970</td>
<td>Average Population:</td>
<td></td>
</tr>
<tr>
<td>Presiding Juvenile Court Judge:</td>
<td>Clifford Cretan</td>
<td>Current Population:</td>
<td>19 *</td>
</tr>
<tr>
<td>Commission Inspection Team:</td>
<td>Marianna Klebanov, Irv Rollins, Susan Swope</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* (11 in residence and 8 Girls Empowerment Program [GEP])

**Major Concerns, Observations, and Recommendations**

<table>
<thead>
<tr>
<th>Report</th>
<th>Yes</th>
<th>No</th>
<th>Date</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>Fire Inspection Report</td>
<td>✗</td>
<td></td>
<td>8/11/14</td>
<td>(deficiencies corrected)</td>
</tr>
<tr>
<td>Health Department Report</td>
<td>✗</td>
<td></td>
<td>3/7/14</td>
<td>(need disaster/emergency plan)</td>
</tr>
<tr>
<td>Medical Department Report</td>
<td>✗</td>
<td></td>
<td>2/13/14</td>
<td>(no areas of non-compliance)</td>
</tr>
<tr>
<td>Environmental Health Report</td>
<td>✗</td>
<td></td>
<td>9/25/13</td>
<td>(no concerns)</td>
</tr>
<tr>
<td>Nutritional Health Report</td>
<td>✗</td>
<td></td>
<td>9/25/13</td>
<td>(no concerns)</td>
</tr>
<tr>
<td>Facility Safety/Security Report</td>
<td></td>
<td></td>
<td>???</td>
<td></td>
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**Areas Reviewed**

<table>
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<th>Quality of Life</th>
<th>Programs</th>
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<tr>
<td>✗ Physical Plants</td>
<td>✗ Education</td>
<td>✗ Minors</td>
</tr>
<tr>
<td>✗ Meals/Nutrition</td>
<td>✗ Vocational/Employability</td>
<td>✗ Superintendent</td>
</tr>
<tr>
<td>✗ Mental Health</td>
<td>☐ Community Service</td>
<td>☐ Medical Staff</td>
</tr>
<tr>
<td>✗ Physical/Dental Health</td>
<td>✗ Victim/Gang Awareness</td>
<td>✗ School Staff</td>
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<tr>
<td>✗ Religious Services</td>
<td>✗ Substance Abuse</td>
<td>☐ Supervisor</td>
</tr>
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Comments: ____________________________

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☑ Volunteer Involvement ☐ Other: _________________ ☐ Youth Supervisor/Staff
☒ Visiting ☐ Other: _________________ ☐ Food Services Staff
☐ Other: _________________

General Information

Does the facility house minors under Section 601 of the Welfare & Institutions Code? ☒ Yes ☐ No

If “Yes”, are these minors separated from those minors classified under Section 602 of the Welfare and Institutions Code? ☐ Yes ☒ No If “Yes”, explain: ______________________________________________________________________

Has the facility exceeded capacity since last inspection?: ☐ Yes ☒ No If “Yes”, explain: ____________

Fire Department Pre-Plan for Emergencies: ☒ Yes ☐ No Date of Last Drill: ___8/27/14__________

Staff Pre-Plan for Emergencies: ☐ Yes ☒ No Data of Last Drill: ___8/27/14__________

Since Last Inspection

Number of Suicides: ___0___ Number of Suicide Attempts: ___0___

Number of Escapes: ____0____ Number of Escape Attempts: _____0____

Number of Deaths: _____0____

Comments: There have been instances when girls went AWOL from home passes.

Staffing

Staff to minor ratio: Awake ___1:10___ Sleeping ___1:15___

How is staff backup handled during grave-yard shift?: ______ Staff from Admissions back up Camp Kemp and Juvenile Hall Staff. _____________________________________________

Language support provided in: ___English and Spanish. Cambodian translation was recently made available. ________________________________

Describe general staff and minor interactions: ______ What we observed seemed fine. ________________________________

Describe the diversity of staff: ______Caucasian, African-American and Hispanic ________________________________

Comments: ____________________________________________________________________________________________
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Conditions of Grounds and Building Exterior

Lawns: ☒ Acceptable ☐ Unacceptable: ________________________________

Playing Fields: ☒ Acceptable ☐ Unacceptable: ________________________________

Blacktop: ☒ Acceptable ☐ Unacceptable: ________________________________

Paint: ☒ Acceptable ☐ Unacceptable: ________________________________

Blacktop: ☒ Acceptable ☐ Unacceptable: ________________________________

Roof: ☒ Acceptable ☐ Unacceptable: ________________________________

Drains and Gutters: ☒ Acceptable ☐ Unacceptable: ________________________________

General Appearance: ☒ Acceptable ☐ Unacceptable: ________________________________

Comments: ________Especially given that the facility was unoccupied for about two years, it looks great.

Condition of Interior of Building

Walls: ☒ Acceptable ☐ Unacceptable: ________________________________

Paint: ☒ Acceptable ☐ Unacceptable: ________________________________

Floors: ☒ Acceptable ☐ Unacceptable: ________________________________

Ceilings: ☒ Acceptable ☐ Unacceptable: ________________________________

Drains: ☒ Acceptable ☐ Unacceptable: ________________________________

Plumbing Fixtures: ☒ Acceptable ☐ Unacceptable: ________________________________

Air Vents/Heating/Windows: ☒ Acceptable ☐ Unacceptable: ________________________________

Storage of Cleaning Fluids/Chemicals: ☒ Acceptable ☐ Unacceptable: Locked in closet in residence

Weapon Locker Location: ☒ Acceptable ☐ Unacceptable: Gun locker outside, no weapons inside

Recreation/Sports Equipment: ☒ Acceptable ☐ Unacceptable: ________________________________

Hallways Clear/Doors Propped Open: ☒ Acceptable ☐ Unacceptable: ________________________________

Sleeping Rooms: ☐ Acceptable ☐ Unacceptable: _____They sleep in the Hall , not at the Camp_____
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Beds (type, 12” off floor?): ☑ Acceptable ☐ Unacceptable: ________________________________

Art, Books, Personal Items Allowed in Rooms: ☐ Acceptable ☐ Unacceptable: __________________

Court Holding Area (access to water and toilet?): ☐ Acceptable ☐ Unacceptable: __________________

Graffiti Present: ☑ Acceptable ☐ Unacceptable: ______ None noted __________________________

Ample Blankets: ☑ Acceptable ☐ Unacceptable: ________________________________

Study Area: ☑ Acceptable ☐ Unacceptable: ________________________________

Adequate Lighting: ☑ Acceptable ☐ Unacceptable: ________________________________

Temperature: ☑ Acceptable ☐ Unacceptable: ________________________________

Comments: _____ The sooner the girls can sleep at the Camp instead of in the Hall, the better. ______

Orientation of Minors

Are minors oriented to the rules and procedures?: ☑ Yes ☐ No Explain: __________________

Are rules and grievance procedures posted?: ☑ Yes ☐ No Explain: __________________

What is in place to ensure that these rules and procedures are understood by minors?: __________________

Interviewed Minors: ☑ Yes ☐ No Details: __________________

Meals/Nutrition

Kitchen (clean, knives and chemicals locked): ☑ Acceptable ☐ Unacceptable: __________________

Have the youth working in the kitchen been trained?: ☐ Yes ☐ No Details: ______ NA __________________

Are meals served cafeteria style?: ☑ Yes ☐ No Details: ______ Portions are measured out ______

Are minors permitted to converse during meals?: ☑ Yes ☐ No Details: ______ After the first 5 minutes they can talk, unless they are taking too long to eat. Then they are told to stop talking and hurry up. ______

Are staff present and supervising during meals?: ☑ Yes ☐ No Details: ____________________________
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Are weekly menus posted?: ☑ Yes ☐ No Details: ___In Forest 1 and the Camp’s dorm (used for breaks, if a minor feels ill during the day, programming and Bible Study)______________

Are servings ample, nutritious, appetizing?: ☑ Yes ☐ No Details: ___Girls report they are hungry and are not allowed to have seconds. At least one inspector found the food unappetizing and the beans glutinous and barely edible. Another noted that “the food is at a very poor level of quality and needs to be improved in terms of freshness and nutritional content.” The Kool-Aid should be discontinued. It is very unhealthy and wasted calories.________________________

Weaker minors protected from having food taken from them?: ☑ Yes ☐ No Details: ___They can only eat what they are given and the servings are portion controlled.________________________

Length of time allowed to eat?: ___ ~ 30 minutes________________________

Mealtimes (no more than 14 hours between meals, breakfast to dinner, without a snack)

   Breakfast: ___ 7:30 – 8 am   Lunch: ______ 12 -12:30 pm   Dinner: 4:30 – 5 pm

Comments: ___They also get a snack at 7 or 7:30 pm. Fresh fruit is always available in the dining hall residential area and Forest 1. Right now they eat breakfast in Forest 1. Starting next week all three meals will be served in Camp Kemp. Girls told us that most of the food brought to the Camp gets thrown out, which is frustrating because they are always hungry and are not allowed to have seconds. Because they are hungry, they are also always tired. They said that portions do not take into account the height and frame of the minor. Some need more food than others. The food they get is all too processed. (One inspector found the food barely edible.)________________________

Personal Appearance of Minors

Appearance: ☑ Acceptable ☐ Unacceptable: _______________________________

Showers (frequency, privacy, supervised): ☑ Acceptable ☐ Unacceptable: ___Daily, in curtained stalls________________________

Condition of clothing (clean, fit, etc.): ☑ Acceptable ☐ Unacceptable: _______________________________

Clothing appropriate to current weather: ☑ Acceptable ☐ Unacceptable: _______________________________

Comments: _______________________________

Programs

Recreation (type, amount, etc.): ☑ Acceptable ☐ Unacceptable: They get art and drama therapy, guest speakers, field trips about twice a week, yoga (4 days a week from The Art of Yoga Project, which includes mindfulness training and the arts). The girls would like more variety, like crafts and beauty nights. Some feel they get too much yoga.________________________

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Exercise (daily schedule, amount, etc.): ☑ Acceptable ☐ Unacceptable: LGM, running daily

Access to Religious Services: ☐ Acceptable ☐ Unacceptable: Bible Study, Protestant Services 2 or 3 times a month, Catholic Services once a week if any girls are in residence (as opposed to on home passes).

Medical and Mental Services: ☑ Acceptable ☐ Unacceptable: Girls Exploring Addiction and Recovery (GEAR) Group and relapse prevention, mindfulness

Volunteer Program: ☐ Acceptable ☑ Unacceptable: Knitting and hip hop poetry and dancing

Counseling Services: ☑ Acceptable ☐ Unacceptable: Star Vista onsite weekly individual and family counseling. Residents like their therapy sessions and had positive things to say about their therapists.

Family Reunification Planning: ☑ Acceptable ☐ Unacceptable: Kemp Family night the last Wednesday of the month is very popular

Substance Abuse Counseling: ☑ Acceptable ☐ Unacceptable: GEAR, NA, AA, Relapse Prevention

Victim Awareness Classes: ☑ Acceptable ☐ Unacceptable: Covered by GEAR

Gang Awareness Classes: ☑ Yes ☐ No Details: Covered by GEAR

Sexual Harassment Classes: ☑ Yes ☐ No Details: Rape and Trauma Services

Parenting Classes: ☑ Yes ☐ No Details: Staff covers this in Life Skills

Vocational Classes: ☐ Yes ☑ No Details: They are starting a garden.

Work Program: ☐ Yes ☐ No Details: Some of the GEP (day-only) girls have jobs

Other: They hope to bring back culinary arts, Healthy Choices and the Girls Leadership Panel

Discipline of Minors

Describe the discipline process of minors: Girls get a ticket (30 minutes of room time) for misbehavior. A minor can choose to sign the ticket or not (which apparently makes no difference one way or the other). For a worse offense, they get more room time and an incident report is prepared and submitted to Mr. Moore. All punishment is room time. They don’t, e.g., take away phone calls.

Comments: 
Grievances

Grievance Process: □ Acceptable □ Unacceptable: __The minor fills out a form and puts it in the locked grievance box. Mr. Moore checks the box daily and discusses the grievance one-on-one with the minor. That usually ends it. They can appeal to Mr. Silver, but they usually don’t. Often, after talking with Mr. Moore, they tear up the grievance. Minors told one inspector that while most staff are ok, some are not. They are rude and talk to the girls as if they are animals. (The inspector had not heard anything like this last statement before and it is very troubling.) Another inspector was told that, while they have access to grievance forms, they don’t use them because they don’t feel it does any good. No one listens. That inspector was also told that about half the staff members are very disrespectful and rude to them.

Number of grievances since last inspection: “Not many” We did not see any file.

Trends and/or Comments: ______ We suggested that they keep copies of all grievances, even if they are “torn up” to see if there are any themes they should notice. Inspectors were told that most grievances are that they don’t get enough food or that they don’t get fresh towels often enough.

Correspondence / Telephone

Access US Mail?: ☒Yes □ No Details: ____________________________

Postage Free?: ☒Yes □ No Details: ____________________________

Incoming/Outgoing Mail (screened, etc.): ☒Yes □ No Details: __ Except for attorney communications ____________________________

Provisions for Confidential Correspondence: ☒Yes □ No Details: ___ Attorney only ____________

Access to Telephone?: ☒Yes □ No Details: ___They get two free calls each week. ____________________________

Comments: ___________________________________________________________________________

Visiting

Visiting Schedule: Weekdays ___Wed 5:30-8pm ___ Weekends ___Sun 3:30-6:30 ___ Special Events _______

Adequate Space: ☒Acceptable □ Unacceptable: ___ Multipurpose room ____________________________

Staff Supervision: ☒Acceptable □ Unacceptable: ___ Visual observation from office area ____________________________

Privacy Provided: ☒Yes □ No Details: ___ They do not listen to conversations. ____________________________

Do all minors have access to visitation?: ☒Yes □ No Details: ____________________________
Under what circumstances would visitation be restricted?: Only parents or guardians are permitted unless the PO gives explicit permission, e.g., for siblings.

Are visitation logs kept?: Yes □ No Details: __________________________________________________________________________

School

Right now, they have 1 FTE (two, each working ½ time at CK) As of next week they will have 1.5 FTEs

Number of Full-Time Instructors: _____ 1.5 FTEs  Number of Full-Time Instructional Aids: __ 0.25 FTE__

Frequency of Substitute Teachers: ____ once/week  Number of minors attending School: _____ 19____

Average Classroom Size: _____ 19 _______  Max Classroom Size: ______ 19 _______

Number of minors on independent study: __0__ Reason: ________________________________

Number of Minors Not Attending School: _____ 0 _____ Reason: ___________________________

Describe the general atmosphere of the classrooms: Relaxed, but orderly. In Geography class the girls were actively engaged in finding countries and cities on a large world map.

Adequate Supplies, Books, Paper, Computer?: ☒ Acceptable □ Unacceptable: ____________________

Access to Computers/Internet?: ☒ Yes □ No Details: __With 1:1 staff supervision. The classrooms have smart boards__________________________________________________________________

Describe the relationship between school and juvenile hall staff: __Appears to be good.________

Describe access to school, recreation, etc. for minors confined to their rooms: ______ NA _______

Comments: __One inspector spoke to two seniors and a junior. They said school is too easy. They are getting credits that will help them graduate, but not the subjects that a senior would get in a regular school. Another inspectors said the residents said they like going to school, but there is an issue with everyone learning the same thing, whatever their age. It’s the best part of their day.__________________________

Medical and Mental Health Services

Physical Health Screenings (confidential, trained staff, access, etc.): ☒ Acceptable □ Unacceptable: At YSC

Mental Health Screenings (confidential, trained staff, access, etc.):

☒ Acceptable □ Unacceptable: ____________________________________________________________________________________

Dental Services: ☒ Acceptable □ Unacceptable: __At YSC for residents only, not GEP ________________________________

Medication Access & Distribution: ☒ Acceptable □ Unacceptable: __Get am/pm meds ________________________________
24/7 on-call emergency medical and health services:

☐ Acceptable  ★ Unacceptable: Mr. Moore thinks there’s an on-call nurse. If not available, they would call 911 for advice. This needs to be clarified.

Comments: Minors one inspector spoke with said most of their medical needs are met, but did not elaborate as to which, if any, were not.

Overall Impressions, Comments, and/or Concerns

General comments or concerns that should be noted that haven’t already been addressed?: We would like clarification about the availability of an on-call nurse at night. The Commission’s understanding is that there is no on-call nurse for YSC currently, that the feasibility of arranging for one is in process. There is a new YSC protocol for staff to administer over-the-counter drugs under specific circumstances, which would also apply to the Camp Kemp residents in Forest 1.

Signature of Commissioner(s) preparing this report:

_________________________/s/Susan Swope_________________________ Date: __9/25/14__

_________________________/s/Irv Rollins_________________________ Date: __9/29/14__

_________________________/s/Marianna Klebanov_________________________ Date: __10/23/14__