

# SAN MATEO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

Probation Department  
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John L. Maltbie, Acting County Manager  
Lee Thompson, County Counsel

## Members

**Stuart Forrest, Chair\***  
Chief Probation Officer

**Adrienne Tissier**  
Board of Supervisors

**Steve Wagstaffe\***  
District Attorney

**Grace Nelson**  
District Attorney's  
Office: Victims  
Representative

**Jean Fraser**  
Health System  
Department

**Beverly Johnson\***  
Human Services  
Agency

**Stephen Kaplan**  
Behavioral Health and  
Recovery Services

**John Joy**  
Human Services  
Agency: Employment  
Services

**Beth Freeman\***  
Superior Court

**John Digiacinto\***  
Private Defender

**Susan Manheimer\***  
Chief, San Mateo  
Police Department

**Mike Nevin**  
Service League

**Greg Munks\***  
Sheriff

**Anne Campbell**  
County Office of  
Education

\*Executive Committee  
Members

## COMMUNITY CORRECTIONS PARTNERSHIP

December 14, 2011, 3:30-5:00 p.m.

District Attorney's Office, 400 County Center, 3<sup>rd</sup> Floor, Redwood City, CA

## MINUTES

### 1. Call to Order

Meeting was called to order at 3:35 p.m.

### 2. Public Comment

#### Speakers recognized by the Chair

Martin Fox, Veterans Advocate

Sara Matlin, ACLU, North Peninsula Chapter

### 3. Introductions

### 4. Old Business

**A. On Partnership consensus, minutes for the 11/30/2011 CCP ½ Day Workshop were approved as corrected.**

**B. Melissa Wagner stated the following:**

- Full CCP will meet on February 9 from 3-5pm, location TBD.
- Executive Committee will meet February 16 from 3-5pm, location TBD.
- Draft LIP will be posted by the close of business on February 3.

### 5. New Business

#### **A. Resource Development Associates (RDA)**

- Andy Riesenbergs – Update on LIP
  - Conference call with the Data Workgroup on December 9 to discuss ways of systematically tracking information.
  - Meet with Fiscal Workgroup December 22 to ensure that the LIP aligns with fiscal elements of the plan.
  - Public Safety Realignment Town Hall will be held January 10 from 6:30 – 8:30 pm, location TBD.
  - Draft LIP will be presented to full CCP on February 9.
  - Revised version of LIP will be presented to the Executive Committee for vote on February 16.
  - LIP will be submitted to County Manager's Office February 29 in preparation for presentation to BOS on March 13.

- Mikaela Rabinowitz – Update on Service Gap Analysis (SGA)
  - Surveying service providers across San Mateo County – 29 respondents received to date.
  - The majority of services currently available are mental health services, information and referral services, and substance abuse services.

In response to a question from Chief Forrest, Mikaela Rabinowitz reiterated that in terms of the SGA, there is a need to survey more broadly, and to incorporate as many providers as we can into the survey to get as much data as possible. Secondly, we must look at the menu of services that appear to be appropriate for the population, and then look at that in relation to services that appear to be available.

- The quality of the service providers will best be assessed by the departments/staff that interface with those providers on a regular basis and have a sense of which providers are better than others.

Greg Munks emphasized that it is too early to identify trends, and that it is important for the plan to be flexible so that the funding and support can be adjusted accordingly. He suggested that the plan have some ongoing evaluations/measurements built in to accommodate the changes as the AB109 population evolves.

Jean Fraser suggested that instead of the draft LIP being posted on February 3, post the draft for the January 26 meeting, which would allow the group the opportunity to review the draft again on February 9.

RDA will review and report back to the CCP the feasibility of accommodating the suggestion made by Jean Fraser to post draft LIP by January 26. RDA offered the possibility that an outline of the draft LIP may be a more viable option prior to January 26.

## **B. Data Workgroup**

- Glenda Miller
  - Survey will be sent out from the CMO regarding data collection and data reporting needs.
  - Data Workgroup will meet on December 22.
  - Researching options to report out by agency and coordinating those efforts.
  - Sample of combined report may be available for January meeting for CCP review.

## **C. Fiscal Workgroup**

- Jim Saco
  - Year-to-date Revenue for AB109:
    - i. Local CCP Programming \$1,031,502
    - ii. One-time Local CCP Implementation & Training \$297,975
    - iii. One-time Local CCP Planning \$150,000
    - iv. DA/PDP Revocation Hearings \$24,330
  - Correction on Attachment II (spreadsheet) included in the meeting packet—the HSA Operating Costs are \$11,618 instead of \$32,933 a net decrease of \$21,315.
  - Correction on Attachment I (spreadsheet) the available balance of the programming allocation should be \$3,165,356 versus \$3,144,041.
  - The Fiscal Workgroup will meet with RDA on December 22.

## **6. Adjournment**