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MESSAGE FROM THE CHIEF

It is our distinct honor to present to you the 2017 San Mateo County Probation Department Annual Report. On behalf of our Command Staff and Annual Report Committee, it is our hope that you find this report informative. This report highlights the continued great work and resiliency of our staff amidst the local and national challenges we face. Additionally, it serves to highlight the services we provide our clients to assist them on their path of rehabilitation, to assist in Victim Restoration and to assist in supporting Public Safety within the County of San Mateo as well as the community at-large.

2017 was a year of continued change and growth in the field of Probation in the State of California. The dedicated staff of our department continue to work to meet the challenges and opportunities continuous change presents. With each passing year more diverse and complex issues are presenting themselves within our communities. From housing challenges to mental health needs, there appears to be an ever growing intersect between community corrections and the general public. San Mateo County is not immune to these challenges, however we are in many ways uniquely positioned to face them and develop sustainable solutions. Our unified approach and strong focus on collaboration places our County among the best Counties in the nation.

Divisionally, the Adult and Realignment Services, Juvenile Institutions, Juvenile Services and Administrative Services all worked to balance shifting priorities. The Adult and Realignment Services Division worked through the changes created by Prop 63, growing demands fueled by the success of our Restitution and DUI courts, and the workload challenges created by pending retirements of some of its most knowledgeable leaders. The Juvenile Services Division continued to face challenges brought on by the Continuum of Care Reform (CCR), growing supervision expectations as well as limitations in diverse and effective community based services. Additionally, unexpected leadership changes within the division brought about a sense of uneasiness at it grappled with a global restructuring project. The Institutions Division dealt with staffing challenges, growing regulatory expectations from the state and the need to balance out the realities of a shrinking population versus effective programming. Leadership focused on the need for more "staff led" programming and core skill building for staff new to the field. Institutions also worked to encourage the youth under their care to consider the larger impact of their actions and their place in the community. The Compassion Project really helped to bring this message home for the youth. Lastly, the Administrative Services Division focused on developing sound budgetary practices that will keep the Department financially solvent but also agile enough to meet future needs and expectations. Globally, an unexpected loss with our Probation Family brought home the importance of self-care and physical and mental wellness. The resiliency and strength demonstrated by our staff during this difficult time was not only inspirational, but it has set the tone and expectations for what support should look like moving forward.

The Probation Department remains committed to the implementation of evidence based practices and through our many partnerships both within the County of San Mateo and our communities, we will continue to provide structure and accountability, facilitate treatment and assist those impacted by crime and delinquency. As we build on the foundation set by our Core Values of Leadership, Integrity, Professionalism, Excellence and Teamwork, we continue to strive toward continuous improvement in 2018 and beyond.

John Keene
Chief Probation Officer

Larry Silver
Assistant Chief Probation Officer
MISSION AND VISION

MISSION
The mission of the San Mateo County Probation Department is to enhance community safety, reduce crime, and assist victims of crime through offender accountability and rehabilitation.

VISION
The vision of the San Mateo County Probation Department is to be a proactive and innovative agency which facilitates positive changes in offenders’ behaviors that reduce recidivism and foster a law-abiding lifestyle.

CORE VALUES

LEADERSHIP
Promote collaborative efforts, strength-based approaches, and evidence-based intervention strategies for positive community change. Strive to be a model for a highly effective, efficient, and visionary organization. Empower all employees to be creative and innovative. Lead by example from all levels within the organization.

INTEGRITY
Employ the highest ethical standards and demonstrate honesty in all our interactions on and off duty. Demonstrate the courage to stand up for our beliefs and do what is right. Remain open, transparent and accountable to the public we serve.

PROFESSIONALISM
Represent the best interest of the department, the county, and the community. Treat clients and victims with respect and courtesy. Accept responsibility and follow through to meet commitments. Work to find solutions when problems arise. Create a cohesive work environment.

EXCELLENCE
Aim for excellence in everything we do. Prioritize work to achieve goals and meet deadlines. Exhibit high standards of performance. Aim for continuous improvement.

TEAMWORK
Work collaboratively with internal and external stakeholders. Share information and resources. Promote an environment of “shared responsibility.”
DEPARTMENT GOALS

Goal One
On an ongoing basis, enhance, maintain, and deliver a high level of innovative and quality services and programs.

Goal Two
Continue to use evidence based assessment tools to supervise offenders according to risk level.

Goal Three
On an ongoing basis, advance communication and collaboration, internally and with partners.

Goal Four
Become a certified evidence based organization.

Goal Five
Enhance and expand victims’ services and the restoration of victims.
(L to R): **Jeff Morino** (Deputy Chief Probation Officer, Juvenile Services), **Regina Wilson-Henry** (Deputy Chief Probation Officer, Adult and Realignment Services) **John Keene** (Chief Probation Officer), **Roy Brasil** (Deputy Chief Probation Officer, Institutions Services), **Hong Liu** (Deputy Director, Administrative Services), **Larry Silver** (Assistant Chief Probation Officer)
# PARTNERS AND STAKEHOLDERS

**San Mateo County Residents**

**San Mateo County Departments**

**San Mateo County Superior Court**

**San Mateo County Office of Education**

**Community Based Organizations (contracted):**

<table>
<thead>
<tr>
<th>Juvenile and Institutions Services</th>
<th>Mental Health Services</th>
<th>Substance Use</th>
<th>Life Skills /Creative Arts</th>
<th>Evaluation/Assessment</th>
<th>Mentoring</th>
<th>Re-Entry</th>
<th>Other</th>
</tr>
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<tbody>
<tr>
<td>Acknowledge Alliance</td>
<td>El Centro de Libertad</td>
<td>Art of Yoga Project</td>
<td>Boys and Girls Club of the Peninsula</td>
<td>Willie Stokes</td>
<td>BI, Inc.</td>
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<tr>
<td>Pyramid Alternatives</td>
<td>StarVista</td>
<td>Beat Within Mind Body Awareness</td>
<td>National Council on Crime and Delinquency</td>
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<td>Community Legal Services – EPA</td>
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<td></td>
</tr>
<tr>
<td>Rape Trauma Services</td>
<td></td>
<td></td>
<td>Each One Reach One Fresh Lifelines for Youth</td>
<td></td>
<td>Justice Benefits, Inc.</td>
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<td></td>
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<td></td>
<td>YMCA San Francisco</td>
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<tr>
<td>Adult and Realignment Services</td>
<td>Community Overcoming Relationship Abuse (CORA)</td>
<td>Project Ninety Star Vista - Bridges</td>
<td>Public Health Management Corporation (PHMC)</td>
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<td>BI, Inc.</td>
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<td>Fieldware-OffenderLink</td>
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<td>Redwood Toxicology</td>
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<td>SCRAM of CA</td>
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ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division is dedicated to providing the San Mateo County Probation Department with support in the areas of payroll and personnel, fiscal, background investigations and training, information technology and data, research and analysis.

In FY 2016-17, the Administrative Services Division managed a total budget of $85,240,547, supporting a total of 409 authorized positions. The breakdown is seen below:

<table>
<thead>
<tr>
<th>FY 2016-17 Actuals</th>
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<tbody>
<tr>
<td>Total Sources:</td>
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<tr>
<td>$41,161,773</td>
</tr>
<tr>
<td>Total Requirements:</td>
</tr>
<tr>
<td>$90,270,783</td>
</tr>
<tr>
<td>Net County Cost:</td>
</tr>
<tr>
<td>$49,109,010</td>
</tr>
<tr>
<td>Funded Positions:</td>
</tr>
<tr>
<td>415</td>
</tr>
</tbody>
</table>

FY 2016-17 budget actuals per division

- **Administrative Services**, $6,725,005
- **Institutions Services**, $32,777,429
- **Adult and Realignment Services**, $28,161,395
- **Juvenile Services**, $22,606,954
**Fiscal Services Unit**

The Fiscal Services Unit is staffed with one Financial Services Manager, two Accountants and three Fiscal Office Specialists. Together, the unit develops policies for and operates the financial infrastructure of the Department. These include payments, collections, cash management, financing, central accounting, as well as the court-ordered fines, fees, and restitution that offenders must pay. Additionally, the Fiscal Services Unit also manages contracts with vendors for supplies and community based organizations for services.

**Payroll and Personnel Unit**

Staffed by one Payroll Services Supervisor and one Payroll/Personnel Specialist, the Payroll and Personnel Unit performs all Human Resources functions for the Mateo County Probation Department. The unit supports 415 paid employees and 21 unpaid interns. Support activities performed include maintenance of personnel records, processing of personnel-and payroll-related transactions as well as of newly-hired, promoted or separated employees.

In 2017, the unit processed 32 new hires:
- 18 Group Supervisors
- 6 Legal Office Specialists
- 6 paid Interns/Management Fellows
- 1 Public Service Specialist
- 1 Fiscal Office Specialist

**Information Technology Unit**

The Information Technology (IT) Unit is responsible for all technology including computer hardware and software applications used by the department. The unit is led by one IT Manager, two full time and two work out of class Department Systems Analysts, one Senior IT Analyst, one Applications Support Analyst and one intern. IT works collaboratively with the County’s Information Services Department to ensure seamless delivery of technical support for software and desktops; development of a new case management system; and integration of the all the criminal justice case management systems for maximum information sharing and delivery. In 2017, the IT Unit completed the following projects:
- MS Office upgrade from 2010 to 2013
- Upgraded IE8 to IE11
- PIMS go-live
- Juvenile hall security upgrade – Total number of new security cameras in Juvenile Hall and Camp Kemp: 180
- Stood up SharePoint intranet
- Phase I WiFi through capital project – RWC 5th floor (both public and confidential WiFi for the business)
- Disaster recovery plan for IT
- 5 year strategic plan which includes moving services away from third party and towards internal ownership of our service delivery, including the creation of a new Application Support Analyst position

**Management Analysts**

There are three Management Analysts supporting four divisions within the Department. This unit manages approximately 50 contracts with a total amount of $7.2 million. The Management Analysts are responsible for the solicitation, execution and monitoring of all these contracts. In addition, this unit collects and evaluates data on departmental programs as well as prepares pertinent reports submitted to both internal and external stakeholders. The Management Analysts also are responsible for writing grant applications that support various Department programs, and executing a wide array of special projects that uphold the Department’s objective of implementing evidence-based practices.

**Percent of Performance Goals Met**

![Bar chart showing percent of performance goals met for FY 2013-14 to FY 2016-17]
**Background Investigations, Training and Internal Affairs**

Due to the nature of our work, a thorough background investigation is done on all new employees to ensure their suitability for the job. The Internal Affairs Unit conducts investigations arising from allegations of misconduct.

The Training Unit is staffed with two Administrative Assistants and is responsible for coordinating the delivery of all training courses for Department employees, including compliance with the mandated hours for standards and training for corrections for all sworn staff – 40 hours annually for Deputy Probation Officers and 24 hours annually for Group Supervisors. In addition, the unit coordinates the County’s recommended 20 hours per year training target for the Professional Staff.

**Professional Staff**

The Professional Staff include more than 70 employees who provide administrative clerical support to the Department, primarily in Adult and Realignment Services and Juvenile Services. These staff members perform tasks such as managing the court calendar, preparing legal documents for court submission, setting up cases within each division’s case management system, and maintaining data and statistics needed for reports. They are responsible for sealing juvenile cases, running criminal history reports through the California Law Enforcement Telecommunications System and keeping Department records. This group also staffs the Department’s reception areas, often providing the first step of interaction with the public.

**Contracts, Facilities Procurement, and Safety Equipment Inventory**

This unit is staffed with two Administrative Assistants and is responsible for handling contracting and procurement processes to ensure compliance with County rules and the competitive bid process. This position also maintains an inventory of safety equipment purchased for the sworn staff. Additionally, this unit manages all Probation facilities. This is staffed by two Administrative Coordinators that:

- Managed 282,664 square feet of facilities space at 6 locations throughout San Mateo County;
- Addressed 92 facilities issues;
- Conducted 52 ergonomic assessments;
- Managed 30 contracts worth a total of $3.8 million;
- Processed 196 purchase orders;
- Participated in 8 outreach community events
ADULT AND REALIGNMENT SERVICES DIVISION

The Adult and Realignment Services Division protects the community by enforcing probation conditions and supporting the Court’s decision to impose appropriate sentences as well as reducing recidivism through collaborative efforts in specialized supervision.

There are 63 Deputy Probation Officers and 10 Probation Services Managers assigned to the Division, supervising approximately 3,300 offenders\(^1\) in the community. These deputies provide community supervision to adult offenders residing in San Mateo County.

The division utilizes the Correctional Assessments and Intervention System (CAIS) risk and needs tool to determine offenders’ risk to commit a new crime. Based on this assessment tool, offenders are assigned to various degrees of supervision, up to and including intensive supervision for crimes like domestic violence and gang-related offenses.

<table>
<thead>
<tr>
<th>Unit</th>
<th># of clients supervised</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAST</td>
<td>1460</td>
</tr>
<tr>
<td>Deferred Entry of Judgment</td>
<td>370</td>
</tr>
<tr>
<td>Intensive Supervision</td>
<td>420</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>305</td>
</tr>
<tr>
<td>Sex Offender</td>
<td>84</td>
</tr>
<tr>
<td>Narcotics Task Force</td>
<td>10</td>
</tr>
<tr>
<td>Gang</td>
<td>64</td>
</tr>
<tr>
<td>TRACE</td>
<td>59</td>
</tr>
<tr>
<td>PRCS</td>
<td>424</td>
</tr>
<tr>
<td>Bridges</td>
<td>35</td>
</tr>
<tr>
<td>Pathways</td>
<td>21</td>
</tr>
<tr>
<td>Drug Court</td>
<td>26</td>
</tr>
<tr>
<td>Veterans Treatment Court</td>
<td>22</td>
</tr>
<tr>
<td>Military Diversion</td>
<td>22</td>
</tr>
</tbody>
</table>

The Division also handles Deferred Entry of Judgment drug-related cases, and provides limited supervision to individuals classified as “low-risk.” The Division provides supervision in three offices: South San Francisco, Redwood City and East Palo Alto.

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\(^1\) As of June 30, 2017
The Probation Department provides adult pre-sentence investigation services to the Court in misdemeanor and felony cases following a conviction. The unit is staffed with 17 Deputy Probation Officers and two Probation Services Managers located in both the East Palo Alto and Redwood City offices. As officers of the Court, Deputy Probation Officers in the Court Investigations Unit prepare reports that assist the Court in determining an appropriate sentence for defendants. The probation report typically includes biographical data, criminal record information, past plea agreements and a summary of the present offense, as well as sentencing ranges. This unit also provides support and assistance to the San Mateo County Superior Court Presiding Criminal Judge through a designated court officer. The Court officer is present during hearings and provides the Court with information that may be considered at the time of sentencing, particularly when the completion of a pre-sentence report has been waived.

In 2017, the Court Investigations unit completed a total of 2,668 reports, the breakdown is shown in the table below:

<table>
<thead>
<tr>
<th>Report Type</th>
<th>Jul 16</th>
<th>Aug 16</th>
<th>Sep 16</th>
<th>Oct 16</th>
<th>Nov 16</th>
<th>Dec 16</th>
<th>Jan 17</th>
<th>Feb 17</th>
<th>Mar 17</th>
<th>Apr 17</th>
<th>May 17</th>
<th>Jun 17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restitution Reports</td>
<td>77</td>
<td>84</td>
<td>82</td>
<td>80</td>
<td>89</td>
<td>86</td>
<td>100</td>
<td>85</td>
<td>17</td>
<td>59</td>
<td>82</td>
<td>87</td>
</tr>
<tr>
<td>Summarily Admits</td>
<td>64</td>
<td>83</td>
<td>80</td>
<td>63</td>
<td>67</td>
<td>71</td>
<td>89</td>
<td>67</td>
<td>16</td>
<td>73</td>
<td>89</td>
<td>61</td>
</tr>
<tr>
<td>Presentence Reports</td>
<td>45</td>
<td>60</td>
<td>67</td>
<td>52</td>
<td>72</td>
<td>53</td>
<td>61</td>
<td>55</td>
<td>10</td>
<td>76</td>
<td>72</td>
<td>58</td>
</tr>
<tr>
<td>Doctors Reports</td>
<td>7</td>
<td>11</td>
<td>13</td>
<td>10</td>
<td>16</td>
<td>16</td>
<td>7</td>
<td>7</td>
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<td>10</td>
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<td>6</td>
</tr>
<tr>
<td>Jurisdictional Transfers</td>
<td>21</td>
<td>7</td>
<td>14</td>
<td>17</td>
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<td>14</td>
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<td>9</td>
<td>2</td>
<td>9</td>
<td>6</td>
<td>1</td>
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</tbody>
</table>

Pretrial Services is led by one Probation Services Manager, three Deputy Probation Officers, and four Legal Office Services staff and provides the Court with information about defendants and makes sure defendants make it to their Court appearances. Pretrial Services staff investigate, verify, and evaluate background information for criminally accused defendants which includes verifying residences, employment, and family ties, evaluating criminal history, obtaining references, and researching pending cases and the clients’ performance in prior cases. Pretrial Services prepares written release and non-release recommendations, which the Court
Pretrial reports consider in its decision to either release, adjust bail or keep defendants in custody while awaiting trial. Pretrial Services supervises defendants released on Supervised Own Recognizance (OR), who must meet conditions imposed by the Court such as drug testing, drug treatment, domestic violence counseling and restraining orders.

**Pretrial Reports**

- **562** Recommended for OR
- **330** # Granted OR
- **288** # Denied OR

In 2017, Pretrial staff supervised approximately 400 defendants. In addition, Pretrial completed a total of 7,621 reports, of those 562 defendants were recommended for Supervised OR, 59% of these recommendations were granted by the Courts.

**Computer Assisted Supervision Team (CAST)**

CAST supervises the Department’s banked caseloads, consisting of cases requiring minimal supervision. The unit is led by one Probation Services Manager and includes six Deputy Probation Officers and two professional support personnel. The unit monitors “low-risk” misdemeanor and felony adult offenders. CAST Deputy Probation Officers provide all supervision services except for court investigation reports, which are referred back to the Court Investigations unit.

- **Total # of clients, 1460**
- **# of clients in Residential Treatment Programs, 89**
- **# of clients in Offenderlink, 836**

In 2017, CAST supervised a total of 1460 clients, 6% of which are in a residential treatment program. Additionally, the CAST Unit utilizes Offenderlink, an automated telephone reporting system designed to supplement face-to-face reporting for low-risk/low-need clients. Offenderlink provides CAST clients a toll-free number to call for their scheduled contact with Probation Officers. Of the 836 clients enrolled in Offenderlink, 80% are in compliance with using the number to make monthly contact with their Deputy Probation Officers.

**Deferred Entry of Judgment (DEJ)**

This unit is staffed by two Deputy Probation Officers and is designed for a population of drug offenders who enter a plea of guilty or nolo contendere (“no contest”) to legally specified drug-related charges. The probationers are ordered to participate in a program of drug education and basic counseling. They are also placed on DEJ probation, usually for 12-18 months, during
which their performance is monitored by a special DEJ Deputy Probation Officer (one in the South San Francisco office and one in the Redwood City office). The Deputy Probation Officers monitor treatment progress and any new arrests. They report their findings to the Court and recommend potential court actions. Probationers satisfactorily completing DEJ probation additionally benefit by having their guilty or “no contest” pleas dismissed at the end of the probation term, relieving them of the legal obligation to report that conviction.

**Intensive Supervision**

The Department’s Intensive Supervision Units led by two Probation Services Managers who oversee 12 Deputy Probation Officers, located in the East Palo Alto, Redwood City and South San Francisco offices.

These units are charged with the duty of monitoring offenders designated as “high-risk” for reoffending, as determined by the Correctional Assessments and Intervention System risk and needs tool, and assisting them in making positive changes in their lives. The objective of the Intensive Supervision units is to protect the community, reduce recidivism, help rehabilitate, and divert adult offenders from further involvement in crime. These objectives will be pursued by closely monitoring probationers and establishing relationships with the families involved and other supporting agencies, including, but not limited to, police departments, mental health agencies, social services and community treatment programs. Probationers could be deemed in need of intensive services if they are involved in one or more of the following: gang-related assault or battery; being a certified gang member or associate (as identified by a local police agency); unlawful sexual behavior; and violent behavior – including weapons-related offenses, substantial issues with substance abuse and escalating patterns of criminal or delinquent behavior within a short period of time.

Deputy Probation Officers assigned to the Intensive Supervision Units maintain frequent field contacts with the probationers under their supervision. These contacts may occur in the home, school, community or the Probation office. Probationers and their homes are regularly searched to ensure they are not in possession of contraband and, if the Judge has ordered chemical testing, randomly provide urine samples to ensure they are alcohol and drug free. Outcomes of these visits are broken down in the chart figure on the right:

One type of intensive supervision is the **Targeted Risk Assessment Cognitive Engagement (TRACE) program** which currently has two Deputy Probation Officers assigned to supervise high-risk probationers
between the ages of 18 and 30 years old who may have otherwise been sent to prison. Probationers in this caseload receive a comprehensive range of assessment-driven cognitive behavioral restructuring classes. These evidence-based programs have proven to reduce recidivism. Trained Deputy Probation Officers facilitate the cognitive restructuring classes, all of which target specifically identified criminogenic needs and have been scientifically shown to reduce criminal behavior.

There is one Deputy Probation Officer assigned to the Narcotics Task Force Unit of the Sheriff’s Office. Responsibilities in this unit include participating in searches, drug operations, surveillance and the preparation of warrants and arrests.

The Gang Supervision Unit is staffed by three Deputy Probation Officers, supervising gang members throughout San Mateo County. They carry caseloads of active gang members and associates, many of whom have court-ordered gang conditions. There is currently one officer assigned to work with the Sheriff’s Gang Intelligence Unit, which takes a proactive approach to addressing gang-related issues and violence within the community. Officers assigned to this unit routinely conduct probation searches, which at times produce firearms, other illegal weapons, narcotics and gang indicia. Chemical testing also is utilized to ensure abstinence from drugs and alcohol.

**Domestic Violence Unit**

The Domestic Violence Unit is led by one Probation Services Manager who oversees nine Deputy Probation Officers, located in the Redwood City and South San Francisco offices. This unit is responsible for supervising offenders convicted of misdemeanor and felony domestic violence offenses, mandated by Section 1203.097 of the Penal Code. The purpose of this specialized intensive supervision unit is to support San Mateo County's efforts in developing an aggressive and integrated criminal justice response to spousal abuse that will break the cycle of domestic violence. Its premise is that arrests alone will not stop domestic violence, and that system-wide coordination and collaboration among criminal justice personnel and nonprofit, non-government domestic violence and sexual assault programs are essential for success.

In 2017, the unit supervised on average approximately 318 clients and made 41 home visits. In addition, the staff spent 300 hours notifying and contacting victims. The Probation Department, pursuant to the Domestic Violence Centers Act maintains the Domestic Violence trust fund and the Battered Women’s Shelter Trust Fund where fees collected from defendants are deposited. These fees are disbursed for approved programs for the purpose of aiding victims of domestic violence.
violence. Over the last 12 years, disbursements have been made to Community Overcoming Relationship Abuse (CORA).

As part of the Unit’s goal to raise awareness, the officers in this unit participate in various community events to raise awareness regarding domestic violence, and to provide information to victims, friends and family members on reporting abuse to local law enforcement. The unit also takes the lead on community efforts within San Mateo County during the month of October, in celebration of “Domestic Violence Awareness Month.” During this time period, officers conduct “Operation Purple Ribbon,” a coordinated field operation with local law enforcement agencies to ensure offender compliance with the probation conditions.

**Sex Offender Supervision**

The Sex Offender Supervision Unit is staffed with a total of four Deputy Probation Officers located in the Redwood City and South San Francisco offices. This Unit supervises offenders convicted of crimes such as rape, possession of pornography, pimping and pandering, indecent exposure, failure to register pursuant to 290PC, and lewd acts against children, to name a few. As part of their supervision, certain high-risk offenders are to register pursuant to 290PC and are required to be monitored by a global positioning system (GPS). All 290PC probationers are also required to comply with containment model conditions, developed by the California Sex Offender Management Board that provides standardized practices necessary for the supervision and treatment of sex offenders. In addition, all probationers supervised in this unit are being assessed by completing treatment with a state-certified provider and submitting to polygraph examinations. 290PC probationers are assessed by the Static 99R actuarial risk tool designed specifically to evaluate an offender’s danger to society.
**Post Release Community Supervision (PRCS)/Mandatory Supervision (MS)**

In San Mateo, a specialized PRCS/MS Unit was created within the Probation Department as a response to the 2011 Realignment effort whose objective was to help California close the revolving door of low-level inmates cycling in and out of state prisons. Inmates released from the California Department of Corrections and Rehabilitation (CDCR) after serving a commitment for non-serious, non-violent, or non-high-risk sex offenses (regardless of prior convictions), are supervised by county probation departments. This population, under PRCS, was formerly supervised by State Parole. There is also a population of probationers, which under Section 1170(h) of the Penal Code are not eligible for incarceration in prison but rather can serve a sentence in county jail. This group can either be ordered by the court to serve their sentence in jail or to “split” the sentence between jail custody and a separate period of MS. To that end a dedicated one Probation Services Manager, 10 Deputy Probation Officers, and clerical staff with knowledge and experience supervising an offender population requiring intensive services, were put into place.

In 2017, the Unit supervised approximately on average 284 PRCS offenders and 268 MS offenders and filed a total of 231 revocations. These revocations stem from technical violations of probation conditions to new cases involving property, drug and alcohol and crimes against persons among others.

![Graph showing PRCS & MS population]

**Re-entry Unit**

Re-entry refers to a coordinated program that assists people incarcerated in county jail re-enter their community upon release. It is founded on the need to reduce inmate recidivism, reduce jail population, and provide the incarcerated population with treatment and support programs to prepare inmates better for re-entry into the community. An integral part of this project is the role of the Deputy Probation Officer. One Deputy Probation Officer is assigned full time to the Maple Street Correctional Facility and employs a case management and liaison approach to achieve the program’s goals. The Re-entry Unit offers expanded inmate services within the county jails and provides a case management approach to assist inmates as they await transition into our communities. The target population includes inmates who may be released to a treatment program as a condition of their probation, as well as those who have a chemical dependency and/or anti-social behavior. Re-entry is a valuable tool towards reducing jail overcrowding and providing enhanced services and treatment for inmates.
Specialty Courts

Bridges Program

Bridges is an intensive, outpatient day treatment program focused on drug offenders to help them end the cycle of drug abuse and crime. Spearheaded by the Superior Court of San Mateo County in 1999, this collaborative program was created to make a difference in the lives of approximately 30 offenders per year who had given up hope of change. Bridges is staffed one Probation Services Manager that oversees three Deputy Probation Officers. In 2017 Bridges received a total of 14 new clients and supervised on average nine clients in Phase I, eight clients in Phase II and 14 clients in the graduation phase.

Stakeholders include StarVista, a community-based organization which provides counseling and treatment services, as well as Sequoia Unified education and training for job readiness. The Bridges program consists of three phases, including a graduation phase, to be completed within one year. Participants are expected to attend classes and lectures on resume building and computer literacy as well as individual and group counselling sessions that will help them transition back into the community. The Probation Department provides intensive probation supervision to participants enrolled in the Bridges program. This entails participants meeting with their probation officer at least twice a month, submitting to scheduled and random chemical testing, and appearing before the court on a regular basis.
Pathways

The Pathways Program is a partnership among the San Mateo County Courts, the Probation Department, the District Attorney’s Office, the Private Defender Program, the Sheriff’s Office, Correctional Health, and Behavioral Health and Recovery Services. The program is designed to serve people afflicted with mental illness.

The goal of the Pathways Program is to avoid incarceration for seriously mentally ill individuals and help them to live more successfully in the community. Defendants who are eligible are admitted after they enter a guilty or no contest plea, but prior to sentencing on their charges. Pathways is staffed by three Deputy Probation Officers, they supervise approximately 33 clients.

Drug Court

Drug Court is staffed by two Deputy Probation Officers and is a program designed to facilitate substance abuse recovery through treatment, ongoing court appearances and reinforcement of probation conditions. Statutorily-eligible clients convicted of certain drug-related offenses (that do not involve drug sales activity) may be ordered to participate in this program at the time of initial sentencing. Drug Court combines substance abuse treatment with intensive probation supervision and frequent court appearances to monitor the client's progress through the course of treatment. Prescribed treatment may be residential and/or outpatient in nature, depending on the needs of the client. In addition, treatment providers and Deputy Probation Officers administer urinalysis tests on a random and as-needed basis to consistently reinforce the recovery effort. Clients are seen frequently both in the field and in the Probation office. Deputy Probation Officers provide all possible support and structure to create an optimal recovery incentive for clients.

Veterans Treatment Court

Veterans Treatment Court is staffed by one Deputy Probation Officer and is a specialized court similar to Bridges and Pathways and works with current or former members of the United States Military that are involved in the criminal justice system. The goal is to improve outcomes for this population by connecting them to needed services through the Department of Veterans Affairs. Services may include mental health treatment and therapy, substance abuse counseling, health care, employment/job training and housing assistance.

The program is a collaborative effort of the San Mateo County Superior Court, District Attorney's Office, Private Defender Program, Behavioral Health and Recovery Services, the VA and the Probation Department.
Participants are intensively supervised by Probation, expected to engage in services provided by the US Department of Veterans Affairs (VA) and are required to appear in court for monthly progress reviews. Additionally, each participant is assigned a Veteran mentor for support while in the program. If they complete Veterans Treatment Court, participants may be eligible to have their fines reduced, their probation terminated early and/or their charges expunged and record sealed.

**Military Diversion Court**

The Military Diversion Court program is a pretrial program for current or former members of the U.S. military, charged with misdemeanor crimes and suffering from the following: sexual trauma, traumatic brain injury, post-traumatic stress disorder, substance abuse or mental illness, as a result of their military service. This program is a collaborative program of the courts, Private Defender Program, District Attorney’s Office, Behavioral Health and Recovery Services, US Department of Veteran’s Affairs and Probation. Participants attend court review hearings and agree to warrantless search and seizure and drug and alcohol testing. They work toward successful completion of the program by undergoing counseling and/or treatment as well as full payment of victim restitution. This program does not require an honorable discharge or combat service to be eligible. Upon successful completion, participants’ charges are dismissed and their arrests are deemed to never have occurred. This program was implemented on October 23, 2015 and has had three successful completions.

**Restitution Court**

Restitution Court is staffed by two Deputy Probation Officers and is a program designed to identify and calendar defendants with the financial ability to make restitution, but who have not made sufficient payments. The goal of the Court is not to punish, but to motivate the defendant to pay restitution to those who have been victimized and to make the victim financially whole. Once restitution payments have been made, or compliance has been demonstrated by making regular payments, the defendant will no longer be required to appear in this court. However, a willful failure to make restitution payments can result in a probation violation. Offenders appearing before the Restitution Court must be on supervised probation and must have a restitution order exceeding $5,000 to an individual victim.
**DUI Court**

San Mateo’s Driving under the Influence (DUI) Court went live on September 18, 2017. The purpose of the program is to reduce repeat alcohol-related incidents and reduce alcohol-related accidents, injuries and death. There are three Deputy Probation Officers assigned to this new program.

This collaborative program which will serve 2nd and 3rd misdemeanor conviction DUI cases that meet the eligibility requirements. Upon conviction, the potential participant will be referred by the Court for a DUI pre-sentence report (PSR), at which time the assigned Deputy Probation Officer will complete the DUI RANT (a risk and needs triage tool). If the tool assesses that a potential participant is a high risk and high need, he/she will be referred to Behavioral Health & Recovery Services/Alcohol & Other Drugs (BHRS/AOD) for an assessment to determine the best level of care (e.g. outpatient, intensive outpatient, in-patient). At sentencing, the PSR and applicable tool and/or assessment will be considered. If found appropriate, the participant will be sentenced to supervised probation in DUI Court, receive a jail sentence and a DUI Court review will be scheduled. The first four to six months of supervision will be intensive and if a participant is convicted of a 3rd offense, he/she will be placed on a continuous alcohol monitoring device. At the conclusion of DUI Court reviews, if convicted of a 2nd DUI the remaining probation period will be converted to court probation. If convicted of a 3rd DUI, the participant will continue on supervised probation and transferred to the appropriate unit.
The Juvenile Services Division protects the community through victim restoration and youth offender accountability and rehabilitation.

There are 49 Deputy Probation Officers and six Probation Services Managers assigned to the Division, supervising 325 juvenile probationers in the community. These Deputy Probation Officers provide community supervision to juvenile offenders residing in San Mateo County. The Division utilizes the Juvenile Assessments and Intervention System risk and needs tool to determine an offender’s risk to commit a new crime.

**Assessment and Intake**

The Assessment Center is staffed with one Probation Services Manager that oversees five Deputy Probation Officers and is tasked with conducting multi-disciplinary team screening and assessment of juvenile offenders both in and out of custody. The multi-disciplinary team consists of a Deputy Probation Officer, Behavioral Health & Recovery Services clinician, and a licensed marriage and family therapist or a social worker, all of whom work collaboratively to complete all of the assessments and determine possible detention and release decisions.

**Program goals include:**

- Intake decisions that incorporate multi-disciplinary team screening and assessment
- Decrease duplication of services between agencies
- Multi-agency background information and records checks on youth’s police/probation contacts, mental health and social service history
- Provide a continuum of care with immediate services and supervision to youth released pending diversion or court
- Provide comprehensive recommendations and background information to the Juvenile Court for detention and release decisions
- Reduce the number of juveniles in juvenile hall and decrease detention time prior

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2 As of June 30, 2017

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to bringing youth before the Juvenile Court

- Provide an offense-specific program for petty theft cases
- Provide additional support with “bridging” services for mental health and alcohol and drug services for immediate services to high-risk cases

The Table below highlights how many cases were managed and the cases were triaged.

<table>
<thead>
<tr>
<th>Case Triage Dispositions</th>
<th>FY 16-17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of cases screened and managed</td>
<td>1,351</td>
</tr>
<tr>
<td>Triage Results:</td>
<td></td>
</tr>
<tr>
<td>Mandatory court cases</td>
<td>13</td>
</tr>
<tr>
<td>Booked into secure custody</td>
<td>247</td>
</tr>
<tr>
<td>Placed in Petty Theft Program</td>
<td>51</td>
</tr>
<tr>
<td>Placed in Juvenile Mediation/Victim Impact Awareness Program</td>
<td>130</td>
</tr>
<tr>
<td>Screened and referred to Traffic Court</td>
<td>86</td>
</tr>
<tr>
<td>Referred back to youth’s county of residence</td>
<td>53</td>
</tr>
<tr>
<td>Families with “601” youth at risk served through the Youth Outreach Pilot Program</td>
<td>10³</td>
</tr>
<tr>
<td>Criminal background checks</td>
<td>236</td>
</tr>
<tr>
<td>Alcohol and Drug assessment</td>
<td>30</td>
</tr>
<tr>
<td>Brief intervention services to increase engagement in treatment</td>
<td>3</td>
</tr>
<tr>
<td>Received letter of reprimand</td>
<td>57</td>
</tr>
<tr>
<td>Juvenile record sealing application evaluated for submission to the Court</td>
<td>88</td>
</tr>
<tr>
<td>Assessed and placed on diversion contracts</td>
<td>38</td>
</tr>
</tbody>
</table>

**Diversion Program**

The Diversion Program is comprised of one Deputy Probation Officer who supervises youth who have been placed on probation as a result of their delinquent behavior. Youth are provided with supervision, which can last from six months to a year, and are referred to other programs, which are designed to help the youth become pro-social members of their community.

³ There was a significant drop in the number of youth served through the Youth Outreach Pilot Program during FY 2016-17. The Social Worker that was located in the Assessment Center served a different role for the FY 2016-17 and no longer provides probation officers with a CPS history, thus. Youth who were referred via HSA are not included in this count.
Court Investigations

The Court Investigations Unit is led by one Probation Services Manager that oversees seven Deputy Probation Officers responsible for conducting a complete investigation of juveniles referred to the Juvenile Court for the first time as a result of their delinquent behavior. The Investigation Unit works with the juvenile’s family as well as the juvenile’s assigned Deputy Probation Officer to gather all of the background information needed about the juvenile offender and make an appropriate recommendation to the court for disposition.

Field Supervision

Field Supervision is led by two Probation Services Managers that oversee eight Deputy Probation Officers. Field Supervision is divided into two types: (1) General supervision, for youth who require a minimum to moderate level of supervision and (2) Intensive Supervision, for youth that have a higher risk of committing a new crime, based on a validated assessment tool. If placed under field supervision, juveniles frequently come in contact with their assigned Deputy Probation Officers who regularly check on them to make sure they are abiding by the probation code of conduct as productive members of their community.

Percent of Juveniles Completing Probation without New Sustained Law Violations
**Family Preservation Program (FPP)**

FPP is led by one Probation Services Manager that oversees three Deputy Probation Officers. This unit works with youth who are at high risk for out-of-home placement. In order to avoid out-of-home placement, the juvenile offender and their family agree to participate in a FPP that connects the families with services, which help them solve their problems and become more engaged in their children’s lives.

In 2017, FPP served 61 youth, with only three (5%) of participants were placed in out-of-home care when they exited the program. Among the others, 10 (16%) were placed in Camp Glenwood or Kemp when they exited the program, and 34 (56%) remained in home when they exited the program. 14 youth did not exit prior to the end of the fiscal year.

![Percent of Youth Receiving Mental Health and Substance Use Services](chart)

**Electronic Monitoring Program (EMP)/House Arrest and Home Supervision**

The Electronic Monitoring Program, House Arrest and Home Supervision Programs allow the court and Probation Department to use the least restrictive controls necessary to ensure court appearances and encourage pro-social behavior. This Unit is staffed by one Deputy Probation Officer.

**EMP** utilizes electronic ankle transmitters to aid the minor in adhering to compliance issues and permits the participation in and practice of interventions. EMP is an innovative program used as an alternative to “traditional” detention, to facilitate a youth’s re-entry into the community after detention, and to enhance supervision of minors in the community. Using the most updated technology, five Deputy Probation Officers maintain a caseload and have contacts with the minors three times a week, providing intensive supervision and ensuring compliance with court orders and expectations. Minors are equipped with an ankle transmitter and a monitor is placed in the home, tracking the minors in the home and community. Minors are detained on EMP for an average of 21 to 120 days. While on the Electronic Monitoring Program, minors are allowed to attend school, church, counseling, and/or verified employment.

**House Arrest and Home Supervision** are also alternatives to “traditional” detention utilized by the court and Probation Department. Home Supervision and House Arrest provide enhanced supervision and accountability of minors in the community. While on House Arrest, minors remain at home at all times except to attend school, church, counseling, and/or work, if employed. A minor may also participate in pro-social, extra-curricular school activities or programs deemed appropriate by the Deputy Probation Officer while on Home Supervision.
Camps Supervision/Aftercare

The Camps Supervision/Aftercare Unit provides intensive supervision of the youth who have been at Probation’s Camp Glenwood (Glenwood) and Camp Kemp (Kemp) programs and work closely with community-based organizations (CBOs), school districts, mental health, police agencies and the Gang Task Force.

There are five Deputy Probation Officer assigned to this Unit that work with youth, in conjunction with Glenwood and Kemp program staff, to ensure compliance with the respective program requirements as well as court orders and expectations. When returning to their communities, youth are assisted in achieving their educational goals and referred to vocational educational programs, which provide tools for successful employment search. The Deputy Probation Officer continues to provide intensive supervision, including counseling and guidance on emerging issues, and working towards a successful completion of probation.

Wraparound Services

The Wraparound Program, also known as the Wraparound Turning Point Full Service Partnership, is staffed by two Deputy Probation Officers that work with a team of specialists, mentors, and extended family members who work together to help the youth as well as their family with services to maintain the youth in their homes. The program is designed to meet the unique needs of each youth by requiring family participation and focusing on the strengths of the family to prevent out-of-home placement.

Out-of-Home Placement

The Out-of-Home Placement (Placement) Unit is led by one Probation Services Manager that oversees two Deputy Probation Officers. Once placed out of the home, the assigned Deputy Probation Officer of each youth works closely with group homes, residential substance abuse treatment programs and other programs designed to meet the unique needs of the youth.

In 2017, the Placement unit started work on the Continuum of Care Reform (CCR). Based on AB 403, signed into law in 2015, CCR builds upon years of policy changes to improve outcomes for youth in foster care. CCR draws together a series of existing and new reforms to our child welfare services program designed out of an understanding that children who must live apart from their biological parents do best when they are cared for in committed nurturing family homes. AB 403 provides the framework to ensure services and supports provided to the child or youth and his or her family are tailored toward the ultimate goal of maintaining a stable permanent family. Reliance on congregate care should be limited to short-term, therapeutic interventions that are just one part of a continuum of care available for children, youth and young adults.
**Parent Programs**

The Parent Programs are staffed by two Group Supervisors and are designed to help parents understand the importance of positive family relationships and action plans that they can take to stop their child from engaging in further delinquent behavior. Parent Programs are offered to parents of low- to high-risk youth and address issues such as substance abuse, school attendance and performance, communication, supervision and gangs.

Parents learn how to increase communication, create positive parent-teen relationships, improve children’s school performance, intervene with substance abuse, and apply techniques for active listening and discipline. This is a 10-week program (three-hour groups for first six sessions and two hours for the last four) taught in English and Spanish. The project is led by trained, certified facilitators and operates under the UCLA Self Help Support Group Model which encourages the group to meet independently when the formal sessions end.

**Staying Connected with Your Teen Prevention Program (Staying Connected)**

Staying Connected is an educational and skill-building program created for families with youth between the ages of 12-18. The goal of the program is to reduce risk factors and strengthen protective factors that are known to predict later alcohol and other drug use, delinquency, violent behavior and other behavioral problems in adolescence. The program focuses on strengthening family bonds; establishing clear standards for behavior and helping parents more appropriately manage the behavior of their teens while encouraging growth toward independence in the process. The program is 10 weeks in length.

**Parent Partner Program**

The Parent Partner Program provides the following: advice through phone support; one-on-one meetings to discuss problem-solving techniques; interpretation for Spanish-speaking families; assistance accessing outside resources for youth and families. It also serves as a liaison to probation officers.
**Juvenile Traffic Court**

The Juvenile Traffic Court deals with traffic tickets and citations for youth who are cited for minor offenses that include truancy, curfew violations, trespassing and some low-level drug and alcohol matters. The Traffic Court is located in the Youth Services Center in San Mateo. Juvenile Traffic Court hearings are confidential with only one case heard at a time. It is a less formal setting than Superior Court. Juvenile Traffic Court is open to the public every business day, holding hearings on Tuesdays and Wednesdays. Contested hearings (trials) are generally set for Thursday mornings. Walk-in hours are available for those who cannot appear in court at the time scheduled by the Court. Walk-in hours require no advance appointment and occur on Tuesday afternoons and Wednesday mornings. Upon issuance of a traffic ticket or citation by a law enforcement agency, cases are referred to the Juvenile Traffic Court to be processed and calendared for hearing. Minors must be accompanied by a parent or legal guardian. Even if they are no longer a minor, defendants issued a citation before turning 18 will be processed through the Juvenile Traffic Court. Minors may be represented by counsel, or the matter may be handled without legal representation.
INSTITUTIONS SERVICES DIVISION

The Institutions Services Division provides juvenile court-ordered secure and non-secure programs, including detention, camps, and community service. The goals of the Division are to provide safe and secure housing for youth detained by the court, protect the public, support families, and aid in youths’ rehabilitation and transition to the community.

The Institutions Services Division protects the public by offering cost-effective facilities for youth in the juvenile justice system. The Division’s vision is to help youth make positive and life-changing choices when they return to their communities. The Division runs three residential options for the youth: Youth Services Center (juvenile hall), Camp Glenwood (Boys Camp), and Margaret J. Kemp Camp for Girls (Camp Kemp). In addition to these three residential options, the Division also directs the Community Care Program.

The Division is currently staffed with approximately 100 Group Supervisor Is, IIs, and IIIls. Their primary responsibility is to provide supervision of youth in custody at our three facilities (Juvenile Hall, Camp Glenwood, and Camp Kemp). Group Supervisors are involved in program planning and facilitating, large-muscle and recreational activities, and night attendant duties. The Group Supervisors are also charged with overseeing the behavior, security, health and welfare of the juveniles in compliance with Title 15.
Community School Programs
The Community Schools Programs are managed by the San Mateo County Office of Education and operates educational programs in partnership with the San Mateo County Probation Department. Attending school is mandatory and serves students who have been ordered by the Court to Probation Department programs. Court ordered school programs provide education curricula for students from 12 to 18 years of age, in both self-contained and single subject classrooms.

Gateway School
Gateway school is for students who can benefit from an alternative school setting. Students are placed in Gateway School when referred by a local school district for expulsion, by Juvenile Probation, or as a result of a School Attendance Review Board (SARB) hearing. Gateway may also serve students who are homeless, in foster care, or those referred by their local school district with parent consent. Gateway’s educational program is characteristically student-centered and adapted to meet individual needs. Gateway School and receiving districts are frequently involved in collaborative planning and transition between the programs. Special education services and support are available to all qualified students. A Group Supervisor supports the school by providing security and being a liaison with the Probation Department.

Hillcrest School
Hillcrest School is located within the San Mateo County Youth Services Center Juvenile Hall, which is a secure facility providing care for youth who have been detained and are awaiting a hearing or court ordered placement. The maximum enrollment is 20 students in a classroom with a teacher and para-educators. Group Supervisors provide supervision of the youth while they are in class.

Students are enrolled in middle school or high school courses and earn credits to support their educational goals. Individual student learning plans are developed upon enrollment, with the goal of meeting students where they are academically and also assisting them in their progress toward a high school diploma and professional success. Curriculum is aligned to the Common Core Standards using textbooks adopted by the County Board of Education. Additionally, preparation for the High School Equivalency Test (HiSET) is provided for all eligible students. As a WASC-accredited program, students who enter on an “a-g” track will have the opportunity to remain eligible for entrance to a four-year public college.

Camp School
Students who are committed to Camp Glenwood and Camp Kemp attend school at their respective campuses. The smaller classroom setting provides for a personal learning experience were youth actively interact, receive positive attention, assigned various assignments, and are encouraged to be creative from caring teachers and Group Supervisors.
Camp Glenwood Program (Glenwood) is an individualized, multi-phase program for male youth in San Mateo County who are temporarily removed from the community and ordered into a structured camp-like setting.

The Glenwood Program implements a behavior-centered approach, based on a 9 -12 month residential curriculum. Completing the residential module, youth continue to be supervised under the direction of the Court and Probation Department within the Community Integration phases of the program. The program is targeted for those who have multilayered criminogenic needs and some level of self-discipline and restraint, given the delivery of programs predominately utilizes a group approach.

Supervision strategies contained within the JAIS Assessment, along with other reports and evaluations, are mutually used to determine recommendations for program enrollment. Acknowledging the program design and venue, along with the satisfaction of minimal stipulations (highlighted below), committed youth should have the support of their family or other “sponsorship” in the community. Critical is the synchronized participation of the youth’s support system, working concurrently with the youth towards self-sufficiency and appropriate community integration.

Upon commitment to the Glenwood Program, an individualized Re-entry/Treatment Plan is crafted with the youth, producing an individualized plan which addresses specific criminogenic needs. Particular educational, clinical, and medical needs are also identified resulting in a thorough and unique services strategy document.

With an emphasis placed on family reunification and permanent community integration. Youth earn family/community passes throughout the residential phase of the program. Once participating in the Community Integration phase, youth and their support system continue to work cohesively, with self-discipline and ongoing behavior change remaining a principal goal.

### Average Daily Population

**Camp Glenwood**

**FY 2016-17**

<table>
<thead>
<tr>
<th>Month</th>
<th>Average Daily Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul</td>
<td>24</td>
</tr>
<tr>
<td>Aug</td>
<td>23</td>
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<tr>
<td>Sep</td>
<td>21</td>
</tr>
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<td>Oct</td>
<td>20</td>
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<td>Nov</td>
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<td>Feb</td>
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<td>Mar</td>
<td>21</td>
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<tr>
<td>Apr</td>
<td>22</td>
</tr>
<tr>
<td>May</td>
<td>23</td>
</tr>
<tr>
<td>Jun</td>
<td>23</td>
</tr>
</tbody>
</table>
Margaret J. Kemp Camp for Girls (Camp Kemp)
The goal of the Probation Department and all those who work with us at Camp Kemp is to provide a safe and caring environment that is gender responsive with guidance, understanding, and support. Camp Kemp is a 30 bed facility specifically designed for adolescent females who are placed on probation by the Juvenile Court of San Mateo County and who are committed by the Court to participate in the Camp Kemp program.

Camp Kemp:
- Provides a safe and nurturing atmosphere which promotes physical, emotional, psychological, and spiritual well-being.
- Provides a safe, respectful, and open forum for expression of emotions.
- Provides a collaborative learning experience to help girls explore and expand their personal potential.
- Provides an environment which encourages and develops every girl’s educational growth.
- Embraces diversity and promotes cultural and social awareness.
- Advocates strong, courageous voices on a journey of self-discovery, empowerment, and independence.
- Fosters integrity through personal responsibility and self-awareness.
- Builds healthy relationships between girls.
- Provides positive adult role modeling and mentoring.
- Engages the girl and her family as active partners in planning her community reunification.

Average Daily Population
Camp Kemp
FY 2016-17
Youth Services Center Juvenile Hall

The Youth Services Center, which includes a juvenile detention facility, opened in September of 2006. It contains an admissions unit, seven living units, a kitchen and dining room, a health and dental clinic, a fully accredited school, and a gym and outdoor recreation area. The facility has a capacity to house 180 youth, with an average daily population of 65 in FY 2016-17.

Youth in the juvenile hall may be detained awaiting disposition and sentencing, including being tried as an adult. Others are serving sentences ranging from a couple of days or weekends to a number of years in custody. Youth in the juvenile hall are provided with programming and services in collaboration with other County departments and community based organizations. These range from trauma services and medical needs to providing opportunities to learn life skills and catch up on their education. Youth are housed in units based on the length of their stay, their age and their gender.
FY 2016-17 ACCOMPLISHMENTS

- Completed the upgrade security system in the Juvenile Hall and Camp Kemp
- Implemented evidence based cognitive behavior programs to youth detained in juvenile hall
- Implemented evidence based Girls Circle program at Camp Kemp for girls.
- Rolled out the Compassion Project challenging the detained youth to promote acts of compassion amongst each other and within the community
- Launched “Keys to Success”, a college readiness program in collaboration with the San Mateo County Office of Education and the College of San Mateo
- Established an MOU with San Mateo County Office of Education
- Launched work on the state’s Continuum of Care Reform (CCR) for juveniles in out of home placement
- Started the new Driving Under the Influence (DUI) Court for adult offenders

FY 2018-20 PRIORITIES

- Uphold SB 1134 juvenile room confinement mandates to continue to implement alternative disciplinary options to allow youth to remain out of their rooms
- Ensure compliance with SB 395 ensuring fair sentencing for youth being detained
- Increase staff facilitation for youth programming in juvenile hall and camps
- Build a new Quality Assurance Unit with a focus on comprehensive analyses of program outcomes and success for services provided to the juvenile and adult offenders
- Consolidate all professional staff under one management unit
- Expand Evidence Based Programs and Practices throughout probation programs
- Continue to collaborate with our county partners and community based organizations in providing services and information related to probation-involved youth and adults in the community
2017 DEPARTMENT AWARDS

AFFILIATE OF THE YEAR
Christina Olsen, San Mateo County Library

EXCELLENCE
Diana Chilicas, DPO (sworn)
Marina Rios-Gomez, LOSS (professional)

LEADERSHIP
Sam Moala, ISM

INTEGRITY
Juan Sablan, DPO

TEAMWORK
Pamela Walker, LOSS

PROFESSIONALISM
Vivien Huynh, LOS

EMPLOYEE OF THE YEAR
Nicholas Haberlach, GS

RECRUIT OF THE YEAR
Michael Davis, DPO
2017: A YEAR IN PHOTOS

Dad and Me at the Park

Heartwalk

Phoenix Garden Project

Police Recognition

Marine Corps Fair
Department BBQ
in support of Breast Cancer Awareness Month
IN THE MEDIA

Chief John Keene @smpocrochief

January is Human Trafficking Awareness Month! #humantrafficking pic.twitter.com/BkWxDMXxOY

Jan 12, 2017 (3 retweeted Jan 17, 2017 by SMC Probation)

Chief John Keene @smpocrochief

Congratulations 2 our new Group Supervisors! JJO for @SMCProbation & @AlamedaCounty Probation! Our team is PO 98 to welcome them! pic.twitter.com/sOYxiaoQ

Apr 28, 2017 (25 retweeted Apr 29, 2017 by SMC Probation)

SMC Probation @SMCProbation

Heroes neverdie twitter.com/smpocrochief87...

Aug 23, 2017

SMC Probation @SMCProbation

@smpocrochief @SMCsheriff @RedwoodCityPD @SMCProbation heroesneverdie twitter.com/47zZbQaRx

Jan 31, 2017

SMC Probation @SMCProbation

Celebrating 10 years of providing gender specific services to @MVCSF young ladies at Camp Kemp. twitter.com/smpocrochief87...

Chief John Keene @smpocrochief

Proud 2 B apart of Camp Kemp's 10 Year Anniversary. @SMCProbation is dedicated to improving the lives of these young ladies in our care. pic.twitter.com/15F45C1yHP

Feb 13, 2017

SMC Probation @SMCProbation

As #PPPSWeek comes to a close, here is a glimpse of our awesome & dedicated staff THANK YOU for all their hard work pic.twitter.com/CQV9vG7Tv0w

Chief John Keene @smpocrochief

Great opening remarks by Chief Keene at the 1st OPR Conference twitter.com/smpocrochief87 F pic.twitter.com/6L9IMkKh44

Jul 21, 2017

SMC Probation @SMCProbation

We have teams out in @CountyofNapa @CountyofSonoma providing mutual aid for #NorthBayWildfires. Stay safe everyone. Oct 12, 2017

Chief John Keene @smpocrochief

@SMCProbation is now a part of the SMC Multi-County Mutual Aid Region II deployment to Napa and Sonoma Co. fire zones. Oct 13, 2017 (10 retweeted Oct 13, 2017 by SMC Probation)
OFFICE LOCATIONS

1. Youth Services Center/Juvenile Services Division
   222 Paul Scannell Drive
   San Mateo, CA 94402
   (650) 312-8816

5. Bridges Program-Adult and Realignment Services
   680 Warren St.
   Redwood City, CA 94063
   (650) 599-7336

2. Margaret J. Kemp Camp
   400 Paul Scannell Drive
   San Mateo, CA 94402
   (650) 312-8970

6. Pretrial Services - Adult and Realignment Services
   601 Allerton St.
   Redwood City, CA 94063
   (650) 363-4181

3. Camp Glenwood
   400 Log Cabin Ranch Road
   La Honda, CA 94020
   (650) 363-4373

7. Adult and Realignment Services
   1024 Mission Road
   South San Francisco, CA 94080
   (650) 877-5411

4. Adult and Realignment Services
   400 County Center, 5th Floor
   Redwood City, CA 94063
   (650) 363-4244

8. Adult and Realignment Services/Juvenile Services Division
   2415 University Avenue
   East Palo Alto, CA 94303
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