

# SAN MATEO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

Hall of Justice  
400 County Center, Redwood City  
(650) 363-4123



David S. Boesch, County Manager  
John C. Beiers, County Counsel

## Members

**Stuart Forrest, Chair\***  
Chief Probation Officer

**Adrienne Tissier**  
Board of Supervisors

**Steve Wagstaffe\***  
District Attorney

**Grace Nelson**  
District Attorney's  
Office: Victims  
Representative

**Jean Fraser\***  
Health System  
Department

**Beverly Johnson**  
Human Services  
Agency

**Stephen Kaplan**  
Behavioral Health and  
Recovery Services

**John Joy**  
Human Services  
Agency: Employment  
Services

**Beth Freeman\***  
Superior Court

**John Digiacinto\***  
Private Defender

**Susan Manheimer\***  
Chief, San Mateo  
Police Department

**Mike Nevin**  
Service League

**Greg Munks\***  
Sheriff

**Anne Campbell**  
County Office of  
Education

\*Executive Committee  
Members

October 12, 2011 – 4:00 p.m.  
Hall of Justice, District Attorney's Conference Room  
400 County Center, 3<sup>rd</sup> Floor, Redwood City

## CCP MINUTES

### 1. Call to Order

Meeting was called to order at 4:00 p.m.

### 2. Public Comment

#### Speakers recognized by the Chair

Martin Fox, Veterans Advocate  
Chief Davis, City of East Palo Alto  
Pastor Floyd Harris

Robert Hoover, former Coordinator for the original reentry program East Palo Alto  
Jay Laefer, ACLU, Vice-Chair North Peninsula Chapter  
Sara Matlin, ACLU, Chair North Peninsula Chapter

### 3. Introductions

### 4. Old Business

- A. **Tabled acceptance of minutes from 09/14/2011 CCP meeting pending review of the recording of the minutes on content of the motion 5B, and bring back to next meeting.**

### 5. New Business

#### A. Update on Initial Post Release Cases.

- Ken Peso
  - The system is working as there were about 12 cases that came through probation. The population has a culture of non compliance via parole and mistrust in the system—not willing to engage long term. Because the population is parole cases instead of probation cases, the biggest challenge is how to engage and sustain the population in treatment.
- Beverly Johnson
  - Handout: HSA report on data collected during the first week of referrals—5 cases received. Most clients only interested in the short term assistance. HSA has reached out to Pastor Harris for direction on engaging the population more long term.
- Chief Forrest
  - Communicated to CDCR the difficulties posed by not receiving client packages in a timely manner pursuant to the language in the legislation—some packets received with as little as 48 hours notification.

## **B. Update on Initial Staff Funding Request/Board Memo.**

- Chief Forrest
  - County Manager's Office modified CCPEC recommended staffing request to the Board for Crime Analyst and Community Worker—positions were deemed premature in the process.
  - ATR addressing possible reimbursement of Health and Human Services contracts and treatment for client and operational funds will come in November or December.
- Anessa Farber
  - The County Manager's Office included in the memo a third resolution to support the state's efforts to secure constitutional protection of funding for realignment.
- Susan Manheimer
  - Questioned the authority of the County Manager's Office to modify the recommendations of the Executive Committee to the Board of Supervisors.
- Lee Thompson, County Counsel
  - In response to question from Susan Manheimer, stated that if the recommended positions are part of a plan, it should go directly from the Executive Committee to the Board. However, if the recommendation is not part of a plan, then it is not covered by the statute.
- Steve Kaplan
  - Recommended that County Counsel reorient the committee to the actual language in the AB109 legislation that defines the role of each entity (e.g. Board, Sheriff, CCP etc.).
- Chief Forrest
  - In response to question from Steve Kaplan, stated that the board will get the memo originally moved by the Executive Committee, and that anyone has an opportunity public or partnership member to speak to the board their concerns. The consensus of the committee was that this did not require a motion.

## **C. Discussion about Formal Long Planning Process.**

- Anessa Farber
  - The CCP voted and agreed to do an RFQ up to \$25K for a quotation for a consultant to help the CCP and stakeholder groups develop a long term plan. The RFQ closed on September 28.
  - Resource Development Associates, Oakland, CA, was selected as the consultant—the group will be led by Dr. Pat Bennett.
  - The tentative plan is to have draft of the formal plan available for review/discussion at the January 12 CCP meeting; the final formal plan available at the January 25 meeting; present formal plan to the Board of Supervisors in late February or early March.
- Steve Kaplan
  - Recommended that the conversation on outcome and strategies be calendared prior to development of the initial draft.
  - Recommended focusing on plans for the locally sentenced population. Specifically, the evidenced based practices that are used or not used and how the community services relate to the sentenced population returned to the community under reentry.

- Judge Freeman
  - Requested that County Counsel provide the committee the final version of the language in the statute AB109 regarding the authority of the CCP.
  - States the CCP's authority over the 1170(H) population that serves under mandatory supervision is distinctly different than on the PRCS population that comes out of state prison.
- Greg Munks
  - Planning to convene a workgroup (e.g. HSA, Probation, Behavioral Health etc.) to focus on the program side of the in-custody population.
  - Part of the design phase and jail planning process for the new facility is to develop ideas on programmatic and funding strategies—jobs and vocational training opportunities (e.g. work furlough).
- Chief Forrest
  - At the request of Supervisor Rose Gibson, Probation will convene a CBO Realignment Forum inclusive of the public, community based organizations, philanthropic community and law enforcement as an opportunity to update the CBOs on the realignment progress to date.
  - Subgroups of forum participants will focus on the three following questions:
    1. What is the capacity to service this population at this time?
    2. What do they need in order to increase their capacity to handle this population in the future?
    3. What are their recommendations regarding the partnership's local plan?
  - Data collected from the forum will be compiled and presented at a future CCP meeting held between Thanksgiving and Christmas.
- Sheriff Munks
  - Suggested that the committee hold a half day workshop to develop a plan before the consultant puts the draft together so that the consultant can take what comes out of the workshop and use that as the foundation of the report. The workshop should occur after the CBO Realignment Forum in order to get the benefit of information gleaned from that event.
- Steve Kaplan
  - Motion: Moved that starting with the next meeting, all meeting start at 3:30 PM instead of 4:00 PM. Seconded. All ayes.

**D. Update on Initial Evaluation/IT Work Group Meeting.**

- Glenda Miller
  - At the October 7 meeting, it was decided that the IT work group would be more effective by meeting in subgroups of 2-3 people to pinpoint information/data relevant to the various agencies/departments. The subgroup will also develop protocol on reporting information back to the CCP, county agencies and the community.
- Chief Forrest
  - Tasked to participate in a CPOC committee to develop different methodologies for evaluating data, and he will share that information with the CCP.

**E. Confirmation of upcoming meeting schedule/location.**

- Judge Freeman
  - Suggested that the committee reconsider changing the date for the upcoming Executive Committee meeting on November 23 (the day before Thanksgiving).

**6. Adjournment**

Meeting was adjourned at 5:25 p.m.